



TRANSITION PLAN LLANHARI CLUSTER

2022 – 2023

Date of Publishing: 1 September 2022

Transition Plan Steering Group

Headteachers of the associated Primary schools and the Headteacher of Ysgol Llanhari:

Mrs Meinir Thomas	Ysgol Llanhari
Mr Gareth Evans	Ysgol Dolau Primary
Miss Nia Downes	Ysgol Gynradd Gymraeg Tonyrefail
Mr Ryan O'Neil	Ysgol Gynradd Gymunedol Gymraeg Llantrisant

Lead for Transition:

Mrs Cath Webb	Assistant Headteacher, Ysgol Llanhari
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Key Staff

ALNCo Ysgol Llanhari	Mrs Elin Hobbs
Assistant Head - Wellbeing	Mrs Elen George
Year 7 Progress Leader	Mr John Rivers
ALNCo Dolau Primary School	Mrs Sally-Anne Leyshon
ALNCo YGG Tonyrefail	Miss Rachel Withey
ALNCo YGGG Llantrisant	Miss Rebecca Jones

Year 6 Teachers

Ysgol Llanhari	Miss Imogen Hunt
Dolau Primary School	Miss Nia John
YGG Tonyrefail	Mr Aled Hughes
YGGG Llantrisant	Miss Rebecca Jones

Curriculum Committee Members

Ysgol Llanhari	Mrs Cath Webb (Chairperson)
	Miss Angharad Morgan
Dolau Primary School	Miss Nia Pugh
YGG Tonyrefail	Miss Ceri Hughes
YGGG Llantrisant	Miss Sara Williams

AOLE Sub-Committee Chairpersons and Secondary Department Representatives

Science & Technology	Cath Webb, Helen Bevan, Daniel Harries, Gary Jones
Health & Wellbeing	Ffion Richards, Angharad Morgan
Languages, Literacy & Communication	Ceri Hughes, Emma Goodridge, Catrin Rowlands, Lowri Reid
Maths & Numeracy	Sara Williams, Lloyd Owens
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Llanhari Cluster Transition Plan

Llanhari Cluster collaborates successfully in order to develop plans, processes and curriculum in a way that ensures continuity and progression for all learners as they transition from Year 6 to Year 7.

The Cluster strongly believes that building on previous attainment and achievement and supporting learners' well-being as they transition to Year 7 is key in ensuring that each individual succeeds and thrives.

The four schools are committed to the purpose of this plan in order to ensure the best educational and social experience for each individual under their care, while aiming to make them healthy, confident, ambitious, creative and enterprising learners who will be prepared to be ethical citizens in the twenty-first century.

This Transition Plan was drawn up jointly by the Governing Body of Ysgol Llanhari and has been agreed by the Governing Bodies of the Primary schools that feed us, namely Ysgol Dolau, YGG Tonyrefail and YGGG Llantrisant.

The cohort of learners for whom this Plan applies are Year 6 learners who will join Year 7 in the Autumn term of 2024 (2024 to 2025 academic year)

The purpose of our Transition Plan

The purpose of this plan is to support the transition process of our cohort of learners who will be moving from Year 6 to Year 7 under Curriculum for Wales.

Our Plan focuses on how continuity of learning will be achieved through curriculum design, planning and teaching for learning for Year 6 learners under Curriculum for Wales, and how individual learner needs and wellbeing will be supported during transition.

We aim to:

- support and strengthen the links between Ysgol Llanhari and the feeder Primary schools
- work together to support coherent learner progression
- maintain a common understanding of progress
- support the general wellbeing needs of learners
- ensure appropriate pace and challenge in the way we approach progress when refining our curriculum and assessment arrangements

Supporting and strengthening the links between the schools within the Cluster

The Lead for Transition takes responsibility for drawing up the annual calendar and coordinating opportunities for Headteachers and key members of staff within each school to meet in order to ensure we reach the objectives of the Transition Plan as a cluster.

As a cluster, we have drawn up and published a Curriculum for Wales Summary.

Supporting coherent learner progression

We arrange for the Curriculum Committee and for Leaders of the Areas of Learning and Experience who are members of our Cluster Sub-Committees, to meet at least once a term in order to work together to ensure an effective learning continuum and support coherent learner progression.

The planning of our curriculum is a continuous conversation between the four schools to ensure that it is authentic for our pupils and reflects the needs and contexts of our communities. The learners continue to be central to the process and their views are integral. We continue to hold discussions in order to be able to refine which knowledge, skills and experiences will ensure consistency for our learners along the continuum and will support our learners to move forward.

The Four Purposes are at the heart of the Llanhari Cluster curriculum and this is our aspiration for all of our learners. Our schools' curriculum is broad, balanced and inclusive and suitable for learners of different ages, abilities and talents. It includes learning opportunities within and across each of the Six Areas of Learning and Experience and covers the statements of what matters. In realising the curriculum, we will foster our learners' understanding of the cross-curricular themes and give full consideration to the mandatory elements of the Curriculum.

The cross-curricular skills of literacy, numeracy and digital competence are embedded throughout the curriculum and we ensure that there are plenty of opportunities for pupils to develop, refine and apply these skills across the areas of learning and experience.

A common understanding of progress

The Llanhari Cluster agrees that progress within learning is the process of developing and improving skills, knowledge and understanding over time. The Principles of Progression are the foundation of our curriculum within the cluster and the Descriptions of Learning provide guidance on how our learners should progress across our learning continuum.

The Cluster schools arrange time so that leaders and teachers can have professional discussions. Dialogue is paramount in order to continue to develop and maintain an agreed understanding of progress. The Sub-Committees of the four schools work together to ensure that practitioners understand what learners' progress should look like and we work to provide reference points which guide the planning as well as the teaching and learning of the curriculum. This helps practitioners to think about and use a wide range of assessment methods to understand progression (e.g. providing high quality feedback to learners, self-assessment and peer assessment). No one assessment method will fully capture learners'

progress. We therefore use a wide range of methods to create a holistic picture of the learner and to support them to make progress in the curriculum of our individual schools.

The four schools agree that assessment is the process of looking at the progress of our learners. As a cluster, we would like our learners to know where they are on their learning journey, where they need to go, and what they need to do to get there. We support individual learners continuously, day by day, by using assessment for learning as well as identifying individual learners' progress over time.

Our Year 6 learners will be taking the personal assessments. These will give us a formative tool as a cluster to reflect on learners' strengths in reading and numeracy, and the next possible steps to progress in their learning. We arrange for Year 6 teachers to share this information about progress during a meeting with Ysgol Llanhari staff in the Summer term.

Year 6 teachers share 'Class Indicators' during the Summer term. This is done for Mathematics and Numeracy as well as *Oracy, Reading and Writing* within the Languages, Literacy and Communication AOLE (Welsh and English). The Indicators show **progress** against **attainment** which gives an overall picture of **achievement**. The Cluster has agreed definitions of what progress, attainment and achievement are and this information is shared with staff in each primary school to ensure consistency in assessing and completing the indicators.

An 'Attitude towards Learning' spreadsheet is also completed where each pupil is given a grade for elements such as respect, contribution, and persistence and resilience. We use a scale of 1-4, with 1 representing 'area of concern' and 4 representing 'excellent'. This is used as a tool to deepen our knowledge of individuals and to partially explain if a pupil has made low progress in Year 6. This enables us at Ysgol Llanhari to prepare and provide support where it is needed in Year 7.

Supporting the general wellbeing needs of learners

Although it is an exciting time, we recognise that moving to a new school / department is a big step that can cause some individuals and their families to feel apprehensive. We will therefore strive to make arrangements to help alleviate any concerns early in the academic year.

➤ Open Evening and Information Evening

Parents of Year 6 pupils will have had the opportunity to have a tour of the school and to visit a variety of departments whilst their child was in Year 5. An Open Evening is held during the Summer term whereby Assistant Headteachers share information on wellbeing, ALN, curriculum and teaching & learning and the teachers give a taste of what teaching and learning looks in the form of workshops or presentations. The pupils have the opportunity to follow a timetable of activities.

During the first half term of Autumn, coffee afternoons are organised in order to give Year 6 parents the opportunity to ask any questions they may have in the company of current Ysgol Llanhari pupils.

Finally, an Information Evening is held for the parents of Year 6 pupils during the Summer term in order to share key information about Ysgol Llanhari.

➤ Transition Days

Transition days are organised during the year which help learners get to know teachers and familiarise themselves with the school campus as well as teaching methods. These days are planned so that learners have the opportunity to get a taste of activities across the six Areas of Learning and Experience. The first is held during Year 5 and this is followed by a further 3 days in Year 6.

➤ International Languages Lessons

One of Ysgol Llanhari's teachers from the International Languages Department visits Years 5 and 6 at each school within the cluster on a weekly basis in order to build relationships and spark pupils' enthusiasm before they start Year 7.

➤ Wellbeing Visits

We arrange for the ALENCo and Assistant Headteacher responsible for Wellbeing at Ysgol Llanhari to visit each primary school/department in order to discuss the wellbeing needs of individual learners during the Spring and Summer term. We then make preparations for Year 7 based on these visits.

The ALENCo will ensure that pupils' specific needs are met in Year 7. One of our main objectives is to ensure that there is continuity in the provision of support pupils will have received in their Primary setting. Our aim is to ensure that plans are in place for pupils before they reach Year 7 in order for teachers to be fully aware of their needs and of the necessary provision in a timely manner.

We also offer opportunities for parents/carers of Year 6 pupils to visit the school on an individual basis during the Summer term if they wish. They can visit the 'Hafan' and meet the Wellbeing Team.

The Year 7 Progress Leader meets Year 6 pupils regularly during the year in order to get to know them, to become a familiar face and also to understand the needs of individual learners who may need support as they transition. The PL will hold discussions with key members of staff from the Primary schools in order to gather information and get a complete picture of each individual transitioning to Year 7 in September 2024. The PL will provide all teachers and the pupils' Personal Tutors with a complete profile of each child.

Ysgol Llanhari Cluster Transition Plan

2023 to 2024

Main aims of our Transition Plan

The aims of our Transition Plan show how we will strive to ensure the following outcomes as Year 6 learners transition to Year 7:

- ✓ Ensure continuity of learning
- ✓ Support the learning needs of individual learners
- ✓ Support the progress of individual learners
- ✓ Support the wellbeing needs of individual learners

Reviewing and Monitoring

Together with key members of staff in the Primary schools, the Lead for Transition will review and monitor the impact of the Transition Plan.

Objective	When?	Outcome
Hold Steering Meetings for Headteachers and key staff within the cluster once a term	14 September 2023 19 January 2024 17 April 2024	Coordinating and managing the transition process. Evaluate the impact of the Transition Plan and agree on the 2024 to 2025 Plan
Hold a Coffee Afternoon for the parents of Year 6 learners in the cluster	25 September 2023	Share general information about the school. Support the wellbeing needs of learners.
Hold 3 Transition days for Year 6 pupils Learners to meet Year 7 Tutors on the third Transition day	4 October 2023 4 June 2024 1 July 2024	Start to get to know Year 6 learners. Learners start to settle in. Support the wellbeing needs of learners. Ensure continuity of learning.
Ysgol Llanhari's International Languages Teacher to continue holding weekly lessons with Year 5 and 6 pupils in the Primary schools	Weekly See CDS Timetable	Supporting learners' progression when transitioning from Primary to Year 7
Hold an Information Evening for parents/carers of Year 6 learners	12 June 2024	Ensure that the process of transition in September 2024 is smooth
Transition Leader to organise a joint INSET day with a focus on CfW and planning for progression	27 October 2023	Ensure continuity of learning and maintain a shared understanding of progress. Set a clear focus for the sub-committee meetings during the year

<p>CfW Committee to meet once a term:</p> <ul style="list-style-type: none"> -Set an agenda for the Sub-Committees -Report back on the progress of the meetings -Monitor impact -Discuss CfW and assessment updates -Organise relevant training for the Sub-Committees (AoLE Leaders) and staff 	See Transition Calendar	<p>Ensure continuity of learning, from Year 6 to Year 7</p> <p>Share good practice.</p> <p>Review the Curriculum Plan.</p> <p>Ensure consistency in assessment processes where possible.</p>
<p>The AoLE Sub-Committees to meet once a term</p> <ul style="list-style-type: none"> -continue to develop and maintain shared understanding of progress -refine progression maps (information, skills and experiences across the continuum) -discuss teaching and assessment 	See Transition Calendar	<p>Ensure continuity of learning, from Year 6 to Year 7.</p> <p>Support the progress of individual learners.</p>
Year 7 Progress Leader to visit Year 6 in each school to gain a clear picture of the classes	Between Transition days 2 and 3	Ensure consistency with regards to the cluster's understanding of attainment and progress
<p>Hold meetings for Tracking Progress</p> <p>JRS and MES to meet with Year 6 teachers</p> <ul style="list-style-type: none"> -share evidence of pupils' work -share 'Class Indicators' -share 'Attitude to Learning' spreadsheets -share information about the Personal Assessments 	<p>2 days</p> <p>16 May 2024</p> <p>21 May 2024</p>	<p>Ensure continuity of learning and maintain a shared understanding of progress</p> <p>Support the process of transferring information</p> <p>Identify pupils that will require support to improve their attitude to learning</p>
Year 7 Progress Leader to meet Year 6 teachers in order to gather information and create a complete profile of each child	Transition Day 3	Ensure that the learning needs of all learners are supported as they transition from primary school to Year 7
<p>ALNCo and the Assistant Headteacher responsible for Wellbeing at Ysgol Llanhari to meet the ALNCo and Year 6 teachers of the Primary schools.</p> <p>Identify ALN pupils and share relevant information.</p>	Spring and Summer Term	<p>Ensure that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7</p> <p>Ensure progression and continuity in provision during transition (ALN)</p>
Offer an opportunity for parents/carers of Year 6 learners to visit the Hafan and meet the Inclusion Team	Where possible during the Summer Term	Ensure that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7
ALNCo and Assistant Headteacher responsible for Wellbeing to share key information about pupils joining Year 7	INSET September 2024	Ensuring that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7

This Transition Plan has been agreed on behalf of the Governing Bodies of Ysgol Llanhari, Ysgol Dolau Primary, YGG Tonyrefail and YGGG Llantrisant.