



Pennaeth/Headteacher: Mr Alex Lewis
admin@yggtonyrefail.rctcbc.cymru
Martin Crescent, Tonyrefail, CF39 8NT
01443 670319
<https://www.ygg-tonyrefail.cymru/>

Dear parents/carers,

I hope this letter finds you well. As part of our ongoing commitment to improving communication between the school and home, we are pleased to introduce the *My Child At School* (MCAS) app. This platform will serve as a more efficient and streamlined way for you to access important information about your child's education.

Through the MCAS app, you will be able to:

- View attendance records and school reports
- Report Student absence
- Receive real-time updates and notifications from the school.
- Access key documents such as timetables and exam schedules.
- Update personal data for you and your child directly from the app.

We believe that this move will enhance the way we engage with parents and provide a more user-friendly and transparent way to stay informed about your child's academic journey.

The *My Child At School* (MCAS) app is available on the Apple store and the Google Play Store and is free to download.

To get started, please ensure that we have an email address in your contact details.

Once you have downloaded the app, you will need to log in by clicking the "Activate" button on the front screen.

Then enter the school ID **16287**, or the school's postcode and our email address. This **must be the email address we have on record for you**.

Your email address – This must be the email address we have on record for you.

If you receive an error message indicating that email has been registered, click Forgot Password, reset the password and you should then have access to the system.

If you require any assistance, our team will be happy to support you through the transition.

Thank you for your cooperation as we work to improve our communication and accessibility. Please do not hesitate to contact us should you have any questions.



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Best regards,

Mr Alex Lewis
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