



Pennaeth / Headteacher: Miss N Downes
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Dear Parents / Carers

Hope that you all had a lovely summer holiday and we are looking forward to welcoming the children back to school on Tuesday 5th.

Daily class arrangements:

Classes	Start Time	Finish Time
Year 3-6	9:00am	3:30pm
Year 1-2	9:00am	3:25pm
Reception Class / Derbyn	9:00am	3:10pm
Nursery Class / Meithrin	9:00am	12:00pm

Years 3 - 6 Pupils

- Pupils to arrive at school by **9:00 a.m.** – classroom doors open from **8:50am.**
- Years 3, 4, 5, & 6 - access to the yard through the gate leading from the pavement next to the main double gates.
- Pupils leave at 3:30 pm.
- Parents to assemble in the area through the main entrance in front of the main doors to the school.

Year 1 & 2 Pupils

- Pupils to arrive at school by **9:00 a.m.** – classroom doors open from **8:50am.**
- Parents to escort the children, through the infant yard, to the class gate.
- Parents to leave the school premises once their child has been placed in the care of a member of staff.
- Pupils leave at 3:25pm. Parents to collect their child from the class gate.

Reception Class Pupils

- Pupils to arrive at school by **9:00 a.m.** – classroom doors open from **8:50am.**
- Parents to take the pupils to the classroom door at the rear of the building through the infant yard.
- Pupils leave at 3:10 pm.
- Parents to collect the children from the side classroom door.

Nursery Class Pupils

Morning arrangements starting from 8th September:

- Pupils to arrive at school by **9:00 a.m.** – classroom doors open from **8:50am.**
- Pupils leave at 12:00 pm.
- Parents to collect the children from the classroom entrance.

FURTHER INFORMATION

Illness

- If your child feels unwell in the morning please keep him/her at home; do not send them to school stating why your child is absent. **Please leave a message on the school answer machine stating why your child is absent from school.**
- If your child suffers from an illness that needs medication to be administered at school – please ask for the ‘Administer Medication’ form and return to the school as soon as possible.

Allergies

- Please inform the school if your child has any allergies.

Breakfast Club

- The Breakfast club will resume as normal on September 5th. **Children must be escorted by an adult to the school’s reception area and registered daily for Breakfast Club.**

School uniform

- Pupils are encouraged to wear school uniform and P.E. kit in the school colours. Remember to put your child’s name on every item of clothing and on coats and bags.

P.E. Lessons

- P.E. lessons will mostly be held outdoors therefore pupils need to wear suitable clothing. Timetable to follow.

Parking

- **We kindly remind you not to park at the bus stop, in front of the school gates or in the staff car park.** This information should be shared with any adult bringing to / collecting your child from school.
- In order to ease parking arrangements - we kindly ask you to leave immediately after you’ve taken / collected your child to / from the class. This is to ensure adequate parking space is available.

Holidays

Half Term: Monday 30 October – Friday 3 November 2023

End of Term: Friday 22 December 2023

Thank you for your continued co-operation

Nia Downes